ECHO FAQS

WHEN DO I RECEIVE MY CERTIFICATES?

 Certificates are sent <u>once a month</u> via email as a PDF.

• For example: if you attend a session in August, you will receive your certificate for all August sessions attended in September.

CAN I WATCH A RECORDING LATER AND STILL RECEIVE CME?

• No. CME is not awarded for watching a recording of the session.

• You are always welcome to watch recordings for educational purposes at hawaiiecho.info and the password is "echo" HOW DO I RECEIVE MULTIPLE CERTIFICATES (ADAD & NASW)?

• Please indicate this when you sign up. You can select multiple certificates.

DO I NEED TO EMAIL EVERY TIME I ATTEND A SESSION?

• <u>No</u>, you do not need to email each time you attend a session.

• Please make sure your participant ID is easily identifiable so your attendance can be noted.

HOW DO I SIGN UP FOR CERTIFICATES?

 To receive certificates, you must officially sign up on the Behavioral Health ECHO with the Google Form.

 The sign up links are available at <u>hawaiiecho.info</u> under the <u>Register Now</u> tab.

WHY DO I NEED TO LIST MY FULL NAME OR FIRST NAME AND LAST INITIAL?

- Attendance is taken live each session. If your participant ID is not easily identifiable, credit cannot be awarded for attending the session.
- If you are uncomfortable listing your full name, please email me your participant ID as it was listed as during the session in order to receive credit.
- If you are calling in and your participant ID is a phone number, please email me and let me know what the phone number is.
- Please watch this <u>instructional video</u> on how to change your participant ID in Zoom.